

Instructions for Authors

Thank you for considering publication in the *Journal of the ISRP (JISRP)*, the official Journal of the International Society for Respiratory Protection. *JISRP* publishes theoretical and applied research in the field of respiratory protection to help advance the field of respiratory protection and disseminate knowledge. The *JISRP* publishes technical papers on original work and new analyses of existing data sets, and reviews of previously published research in focused topics. In addition, the *JISRP* publishes solicited and unsolicited articles on topics that may be of special interest to our readership, including, but not limited to, fit testing, respirator design, program administration, implementation, and training. Papers will be considered for publication provided they are within the scope of the journal and have not been published elsewhere, in whole or in part, without the expressed written permission of the original publisher. Papers accepted for publication become the copyright of the *JISRP*.

There is no fee for publication in the *JISRP*. Accepted manuscripts will be consolidated into issues and published twice per year. All published manuscripts are indexed by EBSCO's full-text databases. Published issues are also accessible to subscribers through our [Journal webpage](#). Additionally, the *JISRP* offers immediate online publication of accepted papers through our open access publishing service. Publishing open access ensures your manuscript is free for all readers, regardless of subscription to the *JISRP*. Additionally, open access manuscripts published in *JISRP* have approximately 20x more downloads, reads and citations than those published traditionally. Your decision to publish open access can be made at any point in the review process and even after publication in one of our issues. Electing to publish open access will have no bearing on our decision to accept your manuscript for publication. The open access fee is \$1000 (USD) per manuscript.

Manuscript Submission

Please submit the manuscript by email to JISRPeditor@ISRP.com. Please direct all inquiries and questions regarding manuscript status to the email above and include the lead author name and manuscript short title in the subject line. All manuscripts must be submitted with a cover letter. The cover letter should:

1. Provide a descriptive title of the manuscript and a short abbreviated title that may be useful for communication purposes.
2. Identify the principal (corresponding) author, to whom correspondence will be addressed
3. Summarize the content of the manuscript and highlight key findings as well as the significance of this work
4. State that the material is original and has not been submitted, accepted, nor published elsewhere.
5. Be accompanied by a statement signed by all authors declaring that they have contributed substantially to the research, preparation/revision/production of the manuscript, and approve of its submission to the *JISRP*.

All manuscripts must be submitted in English. They must be typed (double spaced) with one-inch (24 mm) margins. A separate page should indicate the title of the paper, the author's name, email, telephone number, and name of the sponsoring institution where the work was performed. All contact information will be published unless an author requests otherwise.

Manuscripts should be between 2500 – 4000 (typically 20 and 30 pages double spaced) and use a clear, concise writing style. Shorter manuscripts are encouraged. Longer manuscripts that cannot be shortened may be divided into two parts at the editor's discretion. Abstracts should be between 250 and 300 words.

Manuscripts should be organized and presented as follows:

- (a) *Title Page*. A descriptive title followed by Author names, email address for corresponding author, name of sponsoring institution where the work was performed. Additional contact

information can be included as well such as physical address and telephone number but is not required.

- (b) *Abstract*: Between 250 and 300 words, summarizing the results and conclusions. No acronyms, references, tabular or graphic data are to be included in the abstract. It should include all of the following elements:

Background - What was the main reason for the work?
 Objective - What was the goal or intent of the study?
 Methods - What essential methods were employed?
 Results - What were most significant findings?
 Conclusion – What was the single most significant conclusion?

List up to 10 keywords in a series, in descending order of importance, and separated by commas, after the abstract.

- (c) *Introduction*: Address the reason(s) for doing the work.
 (d) *Methods*: Include sufficient information to permit repetition of the work.
 (d) *Results*: Present data concisely – redundant information in different formats (graphics) is not acceptable.
 (e) *Conclusions*: Deliberation of significance and conclusions – results are not included.
 (f) *Acknowledgments*: Appropriately recognize persons, programs, and financial support.
 (g) *References*: Textual citation follows the bibliographic style. Place each citation at the end of a sentence, by author and year, enclosed in parentheses [e.g., “Our measurement agreed with previous results (Jones, 1989).”] If the author’s name is used as part of a sentence, place the year in parentheses [e.g., “This effect was discussed by Jones *et al.* (1981), who had analyzed data...”]. Place a list of references at the end of the text. List citations alphabetically in the following form: *Journal Articles* ~ surname, initials, (year), title, edition (publisher, city), page number(s); *Technical Reports* ~ surname, initials, (year), title, institution, city, state (or country), publication number.

The following citations are examples of proper form:

A Standards Organization Document

American National Standards Institute. (1980) *American National Standard for Respiratory Protection*. American National Standards Institute, Inc., New York, NY. ANSI Z88.2.

Book

Brown WB and Hollander M. (1977) *Statistics--A biomedical introduction*. New York: John Wiley & Sons, 25-27.

Government Regulation or Policy

Code of Federal Regulations. (1981) *Respiratory protective devices: Tests for permissibility; Fees*. U.S. Government Printing Office, Office of the Federal Register, Washington, DC. Title 30, CFR, Part 11.

Scientific Periodical

Coffey CC, Campbell DL, Myers WR and Zhuang Z. (1998) Comparison of Six Respirator Fit Test Methods with an Actual Measurement of Exposure: Part II–Method Comparison Testing. *Am. Ind. Hyg. Assoc. J.* 59:862-870.

Governmental Organization Document

National Institute for Occupational Safety and Health. (1976) *NIOSH Guide to Industrial Respiratory Protection*. DHEW/National Institute for Occupational Safety and Health, Cincinnati, OH. No. 76-189.

Book Chapter from an Edited Book

Weinstien L, Swartz MN. (1974) Pathogenic Properties of invading microorganisms. In: Sodeman

WA Jr, Sodeman WA, eds. Pathologic physiology: Mechanisms of disease. Philadelphia: WB Saunders, 457-472.

Optional Open Access

Authors have the option to publish their paper under open access, whereby for a fee their paper will be made freely available online upon publication where any reader can view and download the paper. The open Access fee is \$1000. If you do not choose the open access option, your paper will be published with the standard subscription-based access.

Manuscript Production and Format Requirements

Manuscripts submitted to the *JISRP* must follow these guidelines in order to start the review process: assemble the material as follows: title, author(s), affiliation(s), abstract, key words, text, acknowledgments (if any), and lastly references. Tables and figures should be incorporated in the body of the manuscript at the Author's preferred location along with captions. Please use SI units, symbols, and abbreviations (Système International d'Unités) as proposed in *Units, Symbols and Abbreviations* (1972), published by the Royal Society of Medicine, 1 Wimpole Street, London W1M 8AE. English units may be included parenthetically.

All mathematical expressions should be typed. Please distinguish between the lowercase letter, *ell* or **l**, and the number, *one* or **1**; and the upper case letter, *oh* or **O**, and the number, *zero* or **0**. Clearly identify all Greek letters.

Peer Review

The author should provide the names and contact information (complete physical and email addresses; telephone number) of three potential referees in order to facilitate a timely peer review process. Co-authors or collaborators within the past three years are ineligible for peer review as well as individuals who have provided advice or critiques of the submitted manuscript. The editor will consider your suggested Peer Reviewers when assigning referees.

Referees will be provided a de-identified Word document of your manuscript that has been locked to allow insertion of comments only. Referees will also provide a summary sheet to the Editor assessing the quality of the manuscript and their recommendation for further treatment of the submission. Authors will be expected to respond to all Referee comments in a track-changes version of the manuscript showing their edits and comment responses. The accepted manuscript will be "cleaned up" by the Publisher and provided to the Authors for proof review before finalization.

Letters to the Editor

The "Letters" section is an open forum for readers to comment and question material published in the *JISRP*. Letters will not be reviewed except to exclude obvious errors and to ensure good taste. The Editor reserves the right to edit for length. Anonymous letters will not be published.

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